

RE: CPRA Request — Operative Documents Supporting Proposed FY 2026-27 Sewer Service Fee Increase

From Alison M. Young <Alison.Young@ojaisan.org>

Date Thu 5/21/2026 1:40 PM

To admin@adurights.org <admin@adurights.org>

 8 attachments (13 MB)

Copy of OVSD CIP-draft.xlsx; CS rehab cost.xlsx; Draft Budget Worksheets Calculator.xlsx; FY-26-27.xlsx; OVSD CIP Summaries Costs and Matrix.xlsx; Prop and Actual Vehicle Replacement Plan.xlsx; Adopted Order Ojai NPDES CI 4245 12212023_ADAChecked.pdf; jan 2022 investment.pdf;

Good afternoon [REDACTED]

Please see my responses to this request are in red.

This completes your request.

Alison Young
Assistant General Manager of Administration
Ojai Valley Sanitary District
1072 Tico Road
Ojai, CA 93023
805-646-5548



From: admin@adurights.org <admin@adurights.org>

Sent: Monday, May 11, 2026 2:56 PM

To: Alison M. Young <Alison.Young@ojaisan.org>

Cc: ADU Rights Org <admin@adurights.org>

Subject: CPRA Request — Operative Documents Supporting Proposed FY 2026-27 Sewer Service Fee Increase

To the Ojai Valley Sanitary District:

Pursuant to the California Public Records Act ("CPRA"), Government Code §§ 7920.000 et seq., I request electronic copies of the specific operative records relied upon by the District in support of the proposed Fiscal Year 2026-27 sewer service fee increase scheduled for public hearing on June 15, 2026.

The District's Proposition 218 Notice of Public Hearing states that the Board reviewed "reports, budgets and plans from District staff and independent experts" and further states that the documents relied upon in proposing the increase, including "budgets, reports, studies, plans, financial documents and permits," are available for public review in the District's offices.

Because the Proposition 218 protest period is currently active and the District states that these materials have already been reviewed and relied upon, I request timely electronic production sufficient to permit meaningful public review prior to the June 15, 2026 hearing.

This request is intentionally limited to the final operative and responsive documents directly relied upon by the District regarding the proposed Fiscal Year 2026-27 sewer service fee increase and related Proposition 218 proceeding.

Please produce the following records:

1. The final operative sewer rate study, cost-of-service study, nexus study, fee justification study, or equivalent analysis relied upon to support the proposed increase; **Equivalent analysis can be found via the attached spreadsheets**
2. The final engineer reports, infrastructure assessments, reserve studies, operational analyses, capital improvement analyses, or consultant reports relied upon to justify the increase;

You can find documents detailed below. No other responsive records exist

4/13/26 Finance Committee [Ojai Valley Sanitary District](#) This link will provide you with the paths to the agenda, packet, video and minutes

4/20/26, 4/22, 2026 and 4/27/2026 Board Meetings [Ojai Valley Sanitary District](#) This link will provide you with the paths to the agenda, packet, video and minutes. Please note the minutes of 4/20, 4/22 and 4/27/26 will be posted after approval at the 5/26/26 meeting.

4/13/26 Finance Committee Meeting- Please see pages 4 through 14 of the packet. You may also refer to the minutes

4/20/26 Board Meeting- Please refer to pages 8 -28. You may also refer to the minutes after their approval at the 5/26 meeting. I have included the General Manager's PowerPoint presentation which will be attached to the approved minutes.

4/22/26 Board Meeting- Please see the minutes after their approval at the 5/26 meeting. I have included the General Manager's PowerPoint presentation which will be attached to the approved minutes.

4/27/26 Board Meeting- Please see the minutes after their approval at the 5/26 meeting. Please also see the "more" link for additional budget related information pertaining to agenda item No. 10

3. The final financial projections, reserve analyses, revenue projections, debt analyses, budget documents, and supporting calculation workpapers specifically relied upon in determining the amount of the proposed increase; **Please refer to responses to 1 and 2**
4. The final parcel methodology, EDU methodology, customer classification analysis, proportionality analysis, allocation model, or other methodology used to determine how costs are distributed among ratepayers; **Sewer Service Fees are assessed per parcel. This methodology is used in the budget and shown on page 1-19**
5. The final staff reports, Board memoranda, presentations, PowerPoints, summary documents, and hearing materials prepared for the June 15, 2026 public hearing regarding the proposed increase; **These will be posted to the website in accordance with the Brown Act prior to this meeting. They can be retrieved here [Ojai Valley Sanitary District](#) You are also on the notification list, so will be notified as requested**
6. The documents identifying or explaining the "phased approach" referenced in the Proposition 218 notice; **After a reasonable search, no documents will be provided as they do not exist**
7. Records sufficient to identify the independent experts, consultants, engineers, financial advisors, or firms whose analyses or recommendations were relied upon by the District; **no responsive documents exist as the District did not rely upon any independent experts, consultants, engineers, financial advisors or firms**
8. The final Proposition 218 notice package mailed to property owners, including protest instructions and attachments; **[Notice of Public Hearing - Proposed Sewer Service Fee](#)**

[Increase for Fiscal Year 2026-27](#)

9. Any written Proposition 218 compliance analysis, legal memorandum, legal review, or compliance checklist prepared regarding the proposed increase; **After a reasonable search, no documents will be provided as they do not exist**
10. Any draft or final resolutions, ordinances, proposed ordinances, or Board actions establishing or approving the proposed Fiscal Year 2026-27 sewer service fee increase; **These are all available in the board packets and videos on the website [Ojai Valley Sanitary District](#) refer to 4/23, 4/28, 5/26 and 6/15 (when available)**
11. Records sufficient to identify the basis for the statements in the notice regarding:
 - increased regulatory requirements, **See attached NPDES Permit. This Order became effective on February 1, 2024 and new TMDL lower limits for Total Nitrogen and Phosphorous became effective June 28, 2025. Please see pages 6-9 section 4**
 - capital reserve funding, **Please see the documents referenced in 1 and 2**
 - fluctuating property tax revenue, **Please refer to most recent the budgets [Ojai Valley Sanitary District](#) see page 1-21 in the 26/27 budget, 1-23 in the 25/6 budget**
 - revised investment income projections, **Please see the attached Investment reports from 2022 (pre 2023 storm disaster spill event) and current investment report- see page 84 [Special Packet 5.26.26 Web and E-mail Part 3 of 3.pdf](#)**
 - debt obligations, **[Ojai Valley Sanitary District](#) Budget shows debt obligations**
 - and inflation of goods, services, and wages. **[Ojai Valley Sanitary District](#) Budget shows categorical changes in \$ and %**

To the extent responsive records already exist electronically, I request production in the electronic format in which the records are ordinarily maintained pursuant to Government Code § 7922.570.

If the District prefers, responsive records may alternatively be made publicly available through the District's website or another publicly accessible electronic portal, provided the records are complete, searchable, and organized in a manner reasonably identifying the responsive documents responsive to this request.

If any responsive records are withheld, please identify:

- the specific record withheld;
- the legal basis for withholding;
- and the specific exemption claimed.

Please confirm receipt of this request and provide the statutory determination within the time required by Government Code § 7922.535.

Thank you,


admin@adurights.org